

REQUEST FOR REPAIRS

To:

Landlord Name: _____

Landlord Address: _____

From:

Tenant Name: _____

Date: _____

RE: *Request for Repairs*

Dear _____,

This is a request for repairs to the property located at:

Specifically, the following repairs need to be made:

Please ensure that you give notice at least one day before you, your contractor, or your employee enters the rental property. Thank you for your consideration in this matter.

Sincerely,

FOLLOW UP REQUEST FOR REPAIRS

To:

Landlord Name: _____

Landlord Address: _____

From:

Tenant Name: _____

Date: _____

RE: *Follow Up Request for Repairs*

Dear _____,

This is a **follow up** request for repairs to the property located at:

Pursuant to the other request(s) for repairs that I previously submitted to you on:

Specifically, the following repairs need to be made:

Please ensure that you give notice at least one day before you, your contractor, or your employee enters the rental property. Thank you for your consideration in this matter.

Sincerely,