

## How We Can Help!



UTA's Emergency Financial Assistance service assists tenants at-risk of homelessness by directly addressing arrears, utility delinquency, security deposit and/or 1<sup>st</sup> months' rent costs to prevent displacement. This service, in combination with crisis intervention and case management, allows low to middle income tenants in Albany County who are imminently at-risk of eviction and homelessness to stabilize their housing situations, and to avoid the traumatizing loss of their home.

## Contact Information

255 Orange St.

Suite #104

Albany, NY 12210

Phone: (518) 436-8997

Hotline: Extension 3

Fax: (518) 436-0320

[info@unitedtenantsalbany.org](mailto:info@unitedtenantsalbany.org)

[www.utalbany.org](http://www.utalbany.org)

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# Emergency Financial Assistance



## Type of Financial Assistance

Rental Arrears

1st Month Rent

Security Deposit

Utility Arrears



United Tenants of Albany provides financial assistance to tenants who are facing eviction and/or facing a utility shut off. *In order to obtain assistance, tenants must be at risk of homelessness and/or eviction.*

UTA is restricted to provide financial assistance to tenants within Albany County and meet the income limits of 30-80% of the area median income.

Included is a list of eligible conditions, required documentation and how to request assistance.



## Eligibility Criteria

- **Housing Conditions**
  - Facing Eviction
  - Doubled-Up (Couch Surfing)
  - Building is Uninhabitable
  - Building is in Foreclosure
  - Shut off Notice from National Grid
  - Living in a Hotel (not paid for by DSS or charitable organization)
  - Being discharged from an Institution of Care
- **Eligible Locations**
  - City of Albany
  - Albany County
- **Income Threshold**
  - 30-80% Area Median Income per household

## Required Documentation

- Approval or denial letter from DSS for **emergency assistance** (1,2,3 Letter)
- Proof of Emergency
  - Examples:
    - 14-Day Rent Demand
    - Court Petition
    - Sheriff Notice
    - Foreclosure Notice
    - Code report showing unsafe living conditions
- Proof of income for past 30 days
- Two forms of ID
- Copy of Lease Agreement
- Social Security Numbers for everyone in home

## How to Request Assistance

Call the housing hotline and state you are requesting financial assistance

**518-436-8997 x 3**